



NEW YORK CITY  
**MANAGERIAL EMPLOYEES ASSOCIATION**

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EMAIL: [info@nycmea.org](mailto:info@nycmea.org) Website: [www.nycmea.org](http://www.nycmea.org)

April 10, 2017

Dear MEA Members:

The NYC Managerial Employees Association (MEA) is proud to announce its **20<sup>th</sup> Annual Scholarship Program** for 2017, opened to all MEA members *in good standing*. This program is offered to currently employed members who are enrolled in an accredited Undergraduate or Graduate Program or enrolled in a Certificate Program which is not funded by his/her New York City agency or by DCAS.

The Scholarship Program has been enhanced and is offered as follows:

- To each child/dependent of a parent/guardian of an MEA member *in good standing*.
- An MEA member will be able to receive a Scholarship twice within a five-year period. Awardees can receive only one award per calendar year.
- Scholarship applications will be active for three years for members and their dependents. Applicants who are not awarded scholarship may re-apply within the same year, up to three years after.
- MEA members who participate in the Volunteer Corps Program will receive five additional points towards the approval of their application. The Volunteer Corps Program is comprised of a diverse group of members who are providing their expertise for the benefit of others. To participate in the program, you will need to enroll and complete the required application. You may obtain this information by contacting the MEA office at (212) 964-0035.
- A dependent will also receive the five points, if the member is enrolled in the Volunteer Corps Program. Dependents must score a total of 60-64 points, to receive the five additional points.
- Successful completion of a Volunteer Corps Program could have a positive impact upon your dependent's eligibility for a scholarship award.

Please note that under our new open enrollment policy, currently employed members may submit their applications **AT ANY TIME**.

All applicants must carefully follow the instructions and submit the required documentation as outlined. Please be sure to return your application(s) **for your dependent**, by the deadline date of **June 30, 2017**, to be considered for an award.

Scholarship award winners will be notified by the end of August 2017, in accordance with the rules applicable. MEA members who apply after August 2017 will be notified upon review and a determination made by the Scholarship Committee. A decision is rendered within 30 days of receiving your information. We urge you to apply for the program that applies to you.

If you have any questions, do not hesitate to contact the MEA office at (212) 964-0035.

Sincerely,

A handwritten signature in black ink, appearing to read "Michelle Centeno".

Michelle Centeno  
Acting Chairperson  
Scholarship Committee

JF/LB/kc  
Enclosures

cc: S. Eber-President    L. Barnes-Executive Director    J. Fishelson, Co-Chair



# 2017 MEA SCHOLARSHIP AWARDS PROGRAM

Up To \$1,500 Scholarship Award

## MEA Members

1. Must be an active NYC managerial employee and MEA member whose payment of dues is up to date, as of July 1, 2017.
2. Must be enrolled in a program for advancing his/her professional and career development.
3. Did not receive a scholarship from MEA previously.

Select one of two different types of scholarships:

A. Must be enrolled in an accredited Undergraduate or Graduate Program.

OR

B. Must be enrolled in a Certificate Program which is not funded by his/her NYC Agency or the Department of Citywide Administrative Services.

Must submit the following items to the MEA office via U.S. Postal Services or hand-delivery:

- ❖ Properly completed scholarship application form.
- ❖ Current resume
- ❖ 250-word essay describing professional goals and how you plan to use them to advance your education/professional career development. This essay is critical towards the review and approval of your scholarship application.
- ❖ Verification of College/Graduate School enrollment or Certificate Program registration for applicable school term.

## MEA Dependents

1. Must be the child and dependent of a parent or guardian who is either an active NYC managerial employee and MEA member or a retired MEA member whose payment of MEA dues is up to date as of July 1, 2017.
2. Must have been accepted for full time enrollment at an accredited college or community college, university, or a graduate school that leads to an Associate Degree, Bachelor Degree or Master's Degree.
3. Must meet the eligibility requirement as a dependent of an active or retired member of the NYC Management Benefits Fund (MBF).
4. Must be 24 years old or younger as of July 1, 2017.
5. Did not receive a scholarship from MEA as a members' dependent.
6. Must obtain signed consent of parent or guardian MEA member.
7. The following items must be received by the MEA office not later than June 30, 2017:

- ❖ Properly completed scholarship application form
- ❖ Name of school applicant expects to attend in Fall 2017 Semester\*\*
- ❖ Letter of reference from faculty member of your School
- ❖ 250-word essay regarding your scholastic/life goals and objectives

**\*\* High School Seniors & College students who have not completed one semester:**

- ❖ High school transcript
- ❖ Verification of SAT scores

**\*\* College students who have completed at least one semester:**

- ❖ College transcript
- ❖ Verification of GPA

**\*\* College Seniors & Graduate Students:**

- ❖ Verifications of GRE's

The following are MEA's 2017 Scholarship Eligibility Requirements:



# 2017 MEA SCHOLARSHIP AWARDS PROGRAM

NOTE: Scholarship Award winners will be notified upon completion of review by the Scholarship Award Committee. Each winner will receive a check as soon as the MEA receives proof of registration from the accredited school or institution in which the selected applicant is enrolled.

## For Active NYC, Managerial Employee Association (MEA) Members and Dependent Children

1. NAME OF APPLICANT: \_\_\_\_\_ SEX: M\_\_\_ F\_\_\_  
LAST FIRST M.I. DATE OF BIRTH \_\_\_\_\_

2. MANAGER \_\_\_ DEPENDENT \_\_\_ (CHECK ONE)

3. HAVE YOU EVER RECEIVED A SCHOLARSHIP AWARD FROM MEA? \_\_\_\_\_  
YES NO

If the answer is Yes, as an MEA Member, you can receive two awards within a five-year period. You can apply each year, until a cap of two awards have been received.

4. PERMANENT ADDRESS: \_\_\_\_\_  
ADDRESS CITY STATE ZIP

5. MAILING ADDRESS: \_\_\_\_\_  
ADDRESS CITY STATE ZIP

6. TELE. # \_\_\_\_\_ 6. EMAIL: \_\_\_\_\_

7. NAME OF PARENT/GUARDIAN: \_\_\_\_\_  
(Dependents only)

### 8. PARENT OR GUARDIAN / MEA MEMBERSHIP INFORMATION:

Active Retired  
Date of MEA Membership Enrollment (year only) \_\_\_\_\_  
YEAR ENROLLED MEA: \_\_\_\_\_ YEAR RETIRED: \_\_\_\_\_  
NYC AGENCY (IF ACTIVE): \_\_\_\_\_ AGENCY PAYROLL CODE: \_\_\_\_\_

9. HIGH SCHOOL(S) Attended: (Dependents Only) High School Average \_\_\_\_\_  
(HS seniors & college students who have not yet completed one semester must attach HS transcript)

\_\_\_\_\_  
SCHOOL NAME SCHOOL ADDRESS DATES ATTENDED

\_\_\_\_\_  
SCHOOL NAME SCHOOL ADDRESS DATES ATTENDED

10. SAT SCORES: CRITICAL READING: \_\_\_\_\_ MATH: \_\_\_\_\_ WRITING: \_\_\_\_\_  
(High School Seniors & college students who have not completed one semester must attach verification)

### 11. COLLEGE(S) APPLIED TO AND ACCEPTED: (High School Seniors & Managers only)

\_\_\_\_\_  
SCHOOL NAME SCHOOL ADDRESS

\_\_\_\_\_  
SCHOOL NAME SCHOOL ADDRESS

OVER PLEASE

# 2017 MEA SCHOLARSHIP AWARDS PROGRAM

12. **COLLEGE(S) ATTENDED:** (College Applicants & MEA Members only)

COLLEGE NAME	ADDRESS	DATES ATTENDED	MAJOR
COLLEGE NAME	ADDRESS	DATES ATTENDED	MAJOR

13. **GRADE POINT AVERAGE (GPA):** \_\_\_\_\_  
(College Students who have completed at least one semester must attach verification)

14. **GRE Scores:** \_\_\_\_\_  
(College Seniors and Graduate School students must attach verification)

## **DEPENDENTS ONLY**

15. **ATTACHMENT: ESSAY INSTRUCTIONS:** In an essay of 250 words or less, please tell us:

1. About your accomplishments and goals.
2. Any extracurricular activities, i.e., volunteer societies, tutoring other students, social welfare work, sports activities, and other projects.
3. Part-time work experience indicating the type of work you perform(ed) and the number of hours per week you work(ed).
4. List any scholastic honors you were awarded.

## **MEA MEMBERS ONLY:**

16. **IS THIS CERTIFICATION PROGRAM FUNDED BY YOUR AGENCY OR DCAS?** \_\_\_\_\_  
(If the answer is yes, you are NOT eligible for an MEA Scholarship). YES NO

17. **ESSAY INSTRUCTIONS:** 250 words or less which outline:

1. Your professional goals and how you plan to use them to advance your education
2. Your professional career development.
3. Your plan for utilizing goals to enhance education/career

### **HOW TO SUBMIT YOUR APPLICATION:**

Mail or hand deliver all original applications and required documents to:

**NYC Managerial Employees Association**  
**42 Broadway, Suite 1945**  
**New York, N.Y. 10004**

Attention: 2017 MEA Scholarship Awards Committee

(Fax and Email Submissions WILL NOT BE ACCEPTED)

Signature of Applicant's parent or Guardian MEA member consenting to this application:

\_\_\_\_\_  
**Signature of MEA Member Parent or Guardian**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Signature of Dependent / MEA Members**

\_\_\_\_\_  
Date