



NEW YORK CITY  
**MANAGERIAL EMPLOYEES ASSOCIATION**

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April 10, 2018

Dear MEA Member:

The New York City (NYC) Managerial Employees Association (MEA) is proud to announce that its 20<sup>th</sup> Annual Scholarship Program for 2018 is now open to all members who are enrolled in the MEA and whose membership dues is current. This program is offered to currently employed members who are enrolled in an accredited Undergraduate or Graduate Program or enrolled in a Certificate Program which is not funded by his/her NYC agency or by the Department of Citywide Administrative Services (DCAS).

The Scholarship Program is offered as follows:

- To each child/dependent of a parent/guardian of an MEA member.
- An MEA member will be able to receive a scholarship twice within a five-year period. Awardees can receive only one award per calendar year. A child/dependent can only receive one award in their lifetime.
- MEA members who participate in the Volunteer Corps Program may receive addition credit towards the approval of their application. The Volunteer Corps Program is comprised of a diverse group of members who are providing their time and expertise for the benefit of others. To participate in the program, you will need to enroll and complete the required application which can be obtained by contacting the MEA office. A child/dependent who is applying for a scholarship may also receive extra credit if the parent/guardian is actively enrolled in the Volunteer Corps Program.

Please note that under the MEA's open enrollment policy, currently employed members may submit their applications at any time during the year. You will be notified by the Scholarship Committee once your application has been reviewed and a determination made. A decision is generally made with 30 days of receiving your completed application and required documentation.

MEA member applicants please note that if you are planning to attend a MEA approved CUNY Masters/Doctorate/Certificate Program, you should apply under the MEA Tuition Assistant Program **not** the Scholarship Program.

Child/Dependent applicants must complete the application and submit all required documentation by **June 30, 2018**. Submission of incomplete or late applications will be rejected. Please make sure you allow enough time for your completed application to reach the MEA office. Scholarship award winners will be notified by the end of August 2018 and given further instructions.

If you have any questions, do not hesitate to contact the MEA office at (212) 964-0035.

Sincerely,

Shelly Shulman  
President

JF/LB/kc  
Enclosure

cc: E. Landas, Executive Vice President, L. Barnes-Executive Director, J. Fishelson, Committee Chairperson



# 2018 MEA SCHOLARSHIP APPLICATION

The following are MEA's 2018 Scholarship Eligibility Requirements:

**NOTE:** Scholarship Award winners will be notified upon completion of review by the Scholarship Award Committee. Each winner will receive a check as soon as the MEA receives proof of registration from the accredited school or institution in which the selected applicant is enrolled.

## Up To \$1,500 Scholarship Award

### MEA Members

Must be an active MEA member whose payment of dues is up to date as of June 30, 2018.

Must be enrolled in a program for advancing his/her professional and career development.

Must be enrolled in an accredited Non - CUNY Undergraduate/Graduate Program or be enrolled in a Certificate Program which is not funded by his/her NYC agency or the Department of Citywide Administrative Services.

An MEA member is eligible to receive a scholarship twice within a five-year period. Awardees can receive only one award per calendar year.

Must submit the following items to the MEA office:

- Properly completed scholarship application form and all required documentation.
- Current resume
- 250-word essay describing your professional goals and how you plan to utilize your education to advance your career development. This essay is critical towards the review and approval of your application.
- Verification of college/graduate school enrollment or Certificate Program registration for applicable school term.

Incomplete applications or those missing the required documentation will be rejected.

### MEA Dependents

Must be the child/dependent of a parent/guardian who is an active MEA member or retired MEA member whose payment of dues is up to date as of **June 30, 2018**.

Must have been accepted for full time enrollment at an accredited college or community college, university or a graduate school that leads to a degree.

Must be 26 years old or younger as of July 1, 2018.

Did not receive a scholarship from the MEA as a child/dependent in the past.

Must obtain signed consent of the MEA member parent/guardian on the application form.

Must submit the following items to the MEA office by the **deadline of June 30, 2018**:

- Properly completed scholarship application form and all required documentation.
- Name of school applicant expects to attend in the Fall 2018 semester
- 250- word essay describing any extracurricular activities and community service performed. Information relating to your career goals and how scholarship assistance will help you achieve those goals.

High school seniors and college students who **have not completed** one semester must submit high school transcript and verification of SAT scores.



# 2018 MEA SCHOLARSHIP APPLICATION

Name of Applicant \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Personal Email \_\_\_\_\_

Application Submitted For (Check one and complete information for that applicant.)

Manager \_\_\_\_\_ Child/Dependent \_\_\_\_\_

**MANAGER INFORMATION: (complete if manager is applying for scholarship)**

Have you ever received a scholarship award from MEA? No \_\_\_ Yes \_\_\_ If yes, when? \_\_\_\_\_  
Date of First Award \_\_\_\_\_ Date of Second Award \_\_\_\_\_

An MEA member can only receive two awards within a five-year period. You can apply each year until the cap of two awards has been reached.

**MEA Membership Information: (This information must also be completed if you are applying for a child/dependent to be considered for a scholarship.)**

Active \_\_\_ Year Enrolled in MEA \_\_\_\_\_ Agency/Agency Code \_\_\_\_\_

Retired \_\_\_ Year Retired \_\_\_\_\_ Agency/Agency Code Retired From \_\_\_\_\_

College Applied To and Accepted:

School Name/Address \_\_\_\_\_  
OR

Certificate Program Applied To \_\_\_\_\_

School Name/Address \_\_\_\_\_

Is Certificate Program funded by your agency or Department of Citywide Administrative Services? Yes \_\_\_  
No \_\_\_ (If yes, you are not eligible for an MEA scholarship.)

**In addition to the completed application you must submit:**

- Current resume
- Verification of college/graduate enrollment or certificate program registration for applicable school term.
- 250-word essay describing your professional goals and how you plan to utilize your education to advance your career development. This essay is critical towards the review and approval of your application.

\_\_\_\_\_  
**Signature of MEA Member**

\_\_\_\_\_  
**Date**

# 2018 MEA SCHOLARSHIP APPLICATION

## CHILD /DEPENDENT INFORMATION: (complete if child/dependent is applying for scholarship)

Name Parent/Guardian \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

(Parent/Guardian must be an MEA member whose dues is current as of July 2018.) **Parent/guardian must sign application for it to be considered.**

MEA Membership Information: (Please completed information contained under the MEA Member portion of application.)

Have you ever received a scholarship award from MEA? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, you are not eligible. A child/dependent of an MEA member cannot receive more than one award in a lifetime.

Name of High School Attending \_\_\_\_\_

Address of High School \_\_\_\_\_

Dates Attended \_\_\_\_\_ High School Average \_\_\_\_\_

Colleges Applied To and Accepted (High School Seniors only)

Name/Address \_\_\_\_\_

Name/Address \_\_\_\_\_

College(s) Attended (College Applicants)

Name/Address \_\_\_\_\_

Dates Attended \_\_\_\_\_ Major \_\_\_\_\_

Name/Address \_\_\_\_\_

Dates Attended \_\_\_\_\_ Major \_\_\_\_\_

Grade Point Average (GPA) \_\_\_\_\_ GRE Scores \_\_\_\_\_

In addition to the completed application, **you must submit the following by the deadline of June 30, 2018:**

- Name of school applicant expects to attend in the Fall 2018 semester
- 250-word essay describing any extracurricular activities and community service performed. Information relating to your career goals and how scholarship assistance will help you achieve those goals.
- High school seniors and college students who **have not completed** one semester must submit high school transcript and verification of SAT scores.
- College students who have completed at least one semester must submit college rescript ad verification of GPA.
- College seniors and graduate students must submit verification of GRE's.

\_\_\_\_\_  
**Signature of Child/Dependent**

\_\_\_\_\_  
**Date**

## HOW TO SUBMIT YOUR APPICATION

**Email/Mail/FAX/Hand Deliver Applications and Required Documentation to:**

**NYC Managerial Employees Association**

**42 Broadway, Suite 1945**

**New York, NY 10004**

**Attention: 2018 MEA Scholarship Committee**

**MEA Email: [info@nycmea.org](mailto:info@nycmea.org)**

**MEA Fax Number: (212) 964-6458**