



# NEW YORK CITY MANAGERIAL EMPLOYEES ASSOCIATION

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**SHELLY SHULMAN**  
PRESIDENT

March 19, 2020

**EDGAR LANDAS**  
EXECUTIVE VICE PRESIDENT

## COVID-19 and City Managers

**BERNARD ORLAN**  
TREASURER

**CLARA GUILTY-BESS**  
RECORDING SECRETARY

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**MARIE DELUS**  
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**STUART EBER**  
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SENIOR ADVISOR

**WILLIAM DWORKIN**  
PRESIDENT EMERITUS

**WARREN LEWIS**  
TREASURER EMERITUS

**STUART SALLES**  
LEGAL COUNSEL

The MEA continues to work with DCAS and the individual agencies during the COVID-19 pandemic to help our members protect their health and perform their managerial duties. DCAS issued Personnel Services Bulletin 600-3 Temporary Citywide Telework Policy for City Employees During the COVID-19 Outbreak on March 13, 2020. It says that the City “is implementing a temporary citywide telework policy to enact and encourage social distancing strategies in the workplace. The temporary policy will allow certain employees to work from home, while ensuring the continuity of agency business operations. This policy does not supersede City rules, regulations, or policies applicable in the workplace, but rather is designed to facilitate the performance of City business in alternate work locations.”

Agencies are also trying to implement alternate staggered work schedules to enable employees, including managers, to work from home and in their offices. Clearly offices directly serving the public will have different criteria than technical, administrative, support and back office operations.

DOHMH states that the commonly reported symptoms of COVID-19 are “fever (temperature over 100.4 degrees F or 38 degrees C), cough, shortness of breath (difficulty breathing), and sore throat. If you have any of these symptoms, and they are not due to a preexisting health condition like asthma or emphysema, you may have COVID-19 and you must stay home. People who are at most risk for severe illness are people who are over 50 years old or who have other health conditions, including chronic lung disease, heart disease, diabetes, cancer or a weakened immune system.”

Please keep your agency informed of any illness during this period.

The MEA intends to keep our office minimally staffed during the current crisis. You can reach us by email at [lbarnes@nycmea.org](mailto:lbarnes@nycmea.org) or [info@nycmea.org](mailto:info@nycmea.org) or phone (212) 964-0035.

All MEA meetings are cancelled until further notice. Committees may hold meetings via teleconference calls. Committee chairs shall contact Executive Director Linda Barnes one week before the meeting to make the arrangements.

Above all, we hope you and your loved ones are safe during this crisis.